### CITY COUNCIL AGENDA ITEM COVER MEMO

	Agenda Item Number
Meeting Type: <u>Regular</u>	Meeting Date: 9/12/2013
Action Requested By: <u>EMA</u>	Agenda Item Type Resolution
Subject Matter: Acceptance of Emergency Management Perform	mance Grant
Acceptance of Emergency Management Perform	mance Grant
Exact Wording for the Agenda:  Authorizing the Mayor to accept an Emergency Alabama Emergency Management Agency.	y Management Performace Grant 3EMA from
Note: If amendment, please state title and	d number of the original
Item to be considered for: Action Una	nimous Consent Required: <u>No</u>
Briefly state why the action is required; why it provide, allow and accomplish and; any other information that	
This will provide program funding for Emerger	
Associated Cost:	Budgeted Item: No
MAYOR RECOMMENDS OR CONCURS: Select	
Department Head: William S. Symmetry	Date: 8/20/2013
revised 3/12/2012	

# ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: EMA	Council Meeting Date: 9/12/2013
Department Contact: Bill Sizemore	Phone # 5130
Contract or Agreement: EMPG 3EMA	A
Document Name: Cooperative Agreem	nent Emergency Management Performance Grant (EMPG)
City Obligation Amount:	5536.00
Total Project Budget:	5536.00
Uncommitted Account Balance:	
Account Numbers	01-5266-xxxx-1313

	Procurei	nent Agreements
	Not Applicable	Not Applicable
	Grant-I	unded Agreements
State Other		Grant Name:
	3EMA	

Department	Signature	Date
1) Originating	Bill Sime	8/20/13
2) Legal	theory	8-26-13
3) Finance		8/11/2
4) Originating		
5) Copy Distribution	V	
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

#### RESOLUTION NO. 13-\_\_\_\_

whereas, the Alabama Emergency Management Agency (AEMA) wishes to provide funding for the Emergency Management Performance Grant (EMPG) in the amount of \$5,536.00 to support emergency management in Madison County; and

WHEREAS, the Huntsville-Madison County Emergency Management Agency will administer said grant.

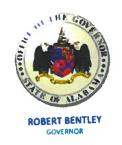
NOW, THEREFORE, BE IT RESOLVED, by the City of Huntsville, Alabama, that the Mayor be and he is hereby authorized to enter into an Agreement by and between the City of Huntsville and the Alabama Emergency Management Agency, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified as "Cooperative Agreement Emergency Management Performance Grant" consisting of four (4) pages, and the date of September 12, 2013, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 12th day of September, 2013.

President of the City Council of The City of Huntsville, Alabama

APPROVED this the 12th day of September, 2013.

Mayor of the City of Huntsville, Alabama



# STATE OF ALABAMA EMERGENCY MANAGEMENT AGENCY

5898 COUNTY ROAD 41 • P.O. DRAWER 2160 • CLANTON, ALABAMA 35046-2160 PHONE (205) 280-2200 FAX (205) 280-2495



August 8, 2013

TO:

All County Directors

From:

Truman Hornsby, CFO

Administration & Resources Support Section

RE:

FY 2013 EMPG State Cooperative Agreement

Enclosed are three copies of your FY 2013 EMPG Cooperative Agreement for state funding. Please have all copies signed by the appropriate officials and return one copy to my attention as soon as possible. Please read the cooperative agreement thoroughly to ensure that you comply with all guidance and requirements applicable to this fiscal year.

This award is for your fiscal year 2013, state funds only. You will receive another cooperative agreement to advise of your 2013 federal award amounts as soon as this funding is made available to our office. Please remember that we must have your signed cooperative agreement before any payments can be released. If you have any questions regarding requirements, please contact your field coordinator.

If you have any financial questions, please call Sharon Strength at (205) 280-2235 or Kristy Ray at (205) 280-2470.

Enclosure(s)

## COOPERATIVE AGREEMENT EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

Madison County EMA

1.

Grantee:

2.		10/01/12 - 09/30/13	
	Effective Dates:		
3.	Issuing Agency:	Alabama EMA 5898 County Road 41 P.O. Drawer 2160 Clanton, AL 35046-2160	
4.	CA Number:	3EMA	
5.	Total State Allocation:	\$5,536.00	
	ector/Coordinator will ensure 150/50 with local funds.	that state funding is used for the sole purpose of	f emergency management preparedness programs and will be
		nergency Management Agency Director can elect t providing a justification statement explaining the	to withhold or withdraw funds from the Local EMA for not reason why the activity was not accomplished.
manager approve Fiscal D to submaresult in	ment operation; (2) requests to do by AEMA's Fiscal Division vivision; (4) claims will be suit your claim in a timely many a 50% reduction. Submitting	for reimbursement of expenditures incurred relativen; (3) claims will be presented with clear and action a monthly basis within 30 calendar day ner may result in reducing the original claim amoung your claim to AEMA beyond day 60 could result	requested by AEMA regarding the subgrantee's emergency to this grant will be submitted on claim forms provided or dequate supporting documentation as instructed by AEMA's after the end of the month for which you are filing. Failure nt. Submitting your claim to AEMA from day 31 to 60 could to in a 100% reduction for that particular claim; (5) all claims ested by AEMA concerning expenditures will be provided
immedia mainten availabl	ately; (7) funds will be used ance of facilities, & other n	to provide support of essential expenses of local ecessary costs of operation for the local EMA on itoring & review; (9) they will comply with the D	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made pepartment of Homeland Security rules regarding the ISIP, the
immedia mainten available BSIR, a Subgran this fun appropri	ately; (7) funds will be used ance of facilities, & other nee to AEMA personnel for mond other provisions of this grantee agrees that the AEMA dding from the grantee for riately in an emergency sit	to provide support of essential expenses of local secessary costs of operation for the local EMA on itoring & review; (9) they will comply with the Dunt.  Director or his designated agent may elect to a (1) non-compliance with any portion of the touation, or (3) failure to progress toward full allowing the position of local EMA Director to	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made
immedia mainten available BSIR, a Subgrat this fun apprope Prograt either a Certific I certific condition present perforn Subgrat	ately; (7) funds will be used ance of facilities, & other nee to AEMA personnel for mond other provisions of this grantee agrees that the AEMA ding from the grantee for riately in an emergency sitn (EMAP) standards or (4) new Director or an Acting ation By County Official Act of the tasks of the Official Act there has the tasks of the Official Act and the tasks of the Official	to provide support of essential expenses of local ecessary costs of operation for the local EMA on itoring & review; (9) they will comply with the Dant.  Director or his designated agent may elect to value (1) non-compliance with any portion of the truation, or (3) failure to progress toward full allowing the position of local EMA Director to Director.  Athorized To Sign:  There to comply with the general & fiscal provements of the regulations governing these funds as been appropriate coordination with affected athorized to Sign as they relate to the requirem the expenditures being absorbed by the subgr	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made repartment of Homeland Security rules regarding the ISIP, the withhold or, with ten days notice, withdraw all or part of terms stated in this document, or (2) failure to perform compliance with Emergency Management Accreditation
immedia mainten available BSIR, a Subgran this fun appropi Progran either a Certific I certific condition present perform Subgran the Sub	ately; (7) funds will be used ance of facilities, & other nee to AEMA personnel for mond other provisions of this grantee agrees that the AEMA ding from the grantee for riately in an emergency sitn (EMAP) standards or (4) new Director or an Acting ation By County Official Actions; to comply with provisions; to comply with provisions; to comply with provisions at the tasks of the Official Action tee approval may result in	to provide support of essential expenses of local ecessary costs of operation for the local EMA on itoring & review; (9) they will comply with the Dant.  Director or his designated agent may elect to a (1) non-compliance with any portion of the truation, or (3) failure to progress toward full allowing the position of local EMA Director to Director.  Athorized To Sign:  The general & fiscal provements of the regulations governing these funds a seen appropriate coordination with affected athorized to Sign as they relate to the requirem the expenditures being absorbed by the subgrate or local funds.	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made repartment of Homeland Security rules regarding the ISIP, the withhold or, with ten days notice, withdraw all or part of terms stated in this document, or (2) failure to perform compliance with Emergency Management Accreditation remain vacant for more than 30 days without appointing risions of this grant application including the terms and and all other federal and state laws; that all information agencies; that I am duly authorized by the Applicant to ents of this grant application; that costs incurred prior to
immedia mainten available BSIR, a Subgran this fun appropi Program either a Certific Condition present perform Subgran the Subgran Art Faul	ately; (7) funds will be used ance of facilities, & other nee to AEMA personnel for mond other provisions of this grantee agrees that the AEMA ding from the grantee for riately in an emergency sitm (EMAP) standards or (4) new Director or an Acting attion By County Official Augusta of the tasks of the Official August to comply with provisited is correct; that there has a the tasks of the Official August to the tasks of the Official August th	to provide support of essential expenses of local ecessary costs of operation for the local EMA on itoring & review; (9) they will comply with the Dant.  Director or his designated agent may elect to value (1) non-compliance with any portion of the touation, or (3) failure to progress toward full allowing the position of local EMA Director to Director.  Athorized To Sign:  Tree to comply with the general & fiscal provems of the regulations governing these funds as been appropriate coordination with affected athorized to Sign as they relate to the requirem the expenditures being absorbed by the subgrate or local funds.  Local EMA Director/Coordinator	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made repartment of Homeland Security rules regarding the ISIP, the withhold or, with ten days notice, withdraw all or part of terms stated in this document, or (2) failure to perform compliance with Emergency Management Accreditation remain vacant for more than 30 days without appointing issions of this grant application including the terms and and all other federal and state laws; that all information agencies; that I am duly authorized by the Applicant to ents of this grant application; that costs incurred prior to rantee; and, that the receipt of these grant funds through
immedia mainten available BSIR, a Subgran this fun appropi Program either a Certific Condition present perform Subgran the Subgran Art Faul	ately; (7) funds will be used ance of facilities, & other nee to AEMA personnel for mond other provisions of this grantee agrees that the AEMA ding from the grantee for riately in an emergency sitm (EMAP) standards or (4) new Director or an Acting ation By County Official August to comply with provision to comply with provision is correct; that there has a the tasks of the Official August to the tasks of the Official August the tasks of the Official August to the tasks of the Official August the	to provide support of essential expenses of local ecessary costs of operation for the local EMA on itoring & review; (9) they will comply with the Dant.  Director or his designated agent may elect to value (1) non-compliance with any portion of the touation, or (3) failure to progress toward full allowing the position of local EMA Director to Director.  Athorized To Sign:  Tree to comply with the general & fiscal provems of the regulations governing these funds as been appropriate coordination with affected athorized to Sign as they relate to the requirem the expenditures being absorbed by the subgrate or local funds.  Local EMA Director/Coordinator	EMA offices, such as salaries, benefits, equipment, supplies, office; (8) All EMPG related files/paperwork will be made repartment of Homeland Security rules regarding the ISIP, the withhold or, with ten days notice, withdraw all or part of terms stated in this document, or (2) failure to perform compliance with Emergency Management Accreditation remain vacant for more than 30 days without appointing issions of this grant application including the terms and and all other federal and state laws; that all information agencies; that I am duly authorized by the Applicant to ents of this grant application; that costs incurred prior to rantee; and, that the receipt of these grant funds through

## COOPERATIVE AGREEMENT EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

1.	Grantee:	Madison County EMA	
2.	Effective Dates:	10/01/12 - 09/30/13	
3.	Issuing Agency:	Alabama EMA 5898 County Road 41 P.O. Drawer 2160 Clanton, AL 35046-2160	
4.	CA Number:	ЗЕМА	
5.	Total State Allocation:	\$5,536.00	
	ector/Coordinator will ensure 1 50/50 with local funds.	that state funding is used for the sole purpose of eme	ergency management preparedness programs and will b
		nergency Management Agency Director can elect to we providing a justification statement explaining the reason	withhold or withdraw funds from the Local EMA for no on why the activity was not accomplished.
manager approve Fiscal D to submaresult in relating immedia mainten available	ment operation; (2) requests of d by AEMA's Fiscal Division bivision; (4) claims will be substituted it your claim in a timely manual a 50% reduction. Submitting to this grant will be submittely; (7) funds will be used ance of facilities, & other n	for reimbursement of expenditures incurred relative to n; (3) claims will be presented with clear and adequate mitted on a monthly basis within 30 calendar days after may result in reducing the original claim amount. So your claim to AEMA beyond day 60 could result in a ted by October 30, 2014; (6) information requested to provide support of essential expenses of local EMA ecessary costs of operation for the local EMA officientoring & review; (9) they will comply with the Depar	ested by AEMA regarding the subgrantee's emergency this grant will be submitted on claim forms provided of ate supporting documentation as instructed by AEMA's er the end of the month for which you are filing. Failur Submitting your claim to AEMA from day 31 to 60 could a 100% reduction for that particular claim; (5) all claim by AEMA concerning expenditures will be provided offices, such as salaries, benefits, equipment, supplies e; (8) All EMPG related files/paperwork will be mad timent of Homeland Security rules regarding the ISIP, the
this fun appropri Program	iding from the grantee for riately in an emergency sit	(1) non-compliance with any portion of the terms uation, or (3) failure to progress toward full com allowing the position of local EMA Director to rem	hold or, with ten days notice, withdraw all or part of stated in this document, or (2) failure to perform pliance with Emergency Management Accreditation ain vacant for more than 30 days without appointing
I certify condition present perform Subgran	ons; to comply with provision ed is correct; that there has to the tasks of the Official Au	gree to comply with the general & fiscal provision ons of the regulations governing these funds and a been appropriate coordination with affected agenuthorized to Sign as they relate to the requirements the expenditures being absorbed by the subgrante	ns of this grant application including the terms and all other federal and state laws; that all information incies; that I am duly authorized by the Applicant to of this grant application; that costs incurred prior to be; and, that the receipt of these grant funds through
	11/201		
	kner, Director a Emergency Management Ag	Local EMA Director/Coordinator gency	Chief Elected Official
	AUG 0 8 2013		
	Date	Date	Date

### COOPERATIVE AGREEMENT EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

1.	Grantee:	Madison County EMA	
2.	Effective Dates:	10/01/12 - 09/30/13	
3.	Issuing Agency:	Alabama EMA 5898 County Road 41 P.O. Drawer 2160 Clanton, AL 35046-2160	
4.	CA Number:	3EMA	
5.	Total State Allocation:	\$5,536.00	
	ector/Coordinator will ensure 50/50 with local funds.	that state funding is used for the sole purpose	of emergency management preparedness programs and will b
It is also complet	agreed that the Alabama Ening program activities and not	nergency Management Agency Director can el providing a justification statement explaining to	ect to withhold or withdraw funds from the Local EMA for no the reason why the activity was not accomplished.
manager approved Fiscal D to submiresult in relating immedia maintena available BSIR, and Subgranthis fundaments.	ment operation; (2) requests for d by AEMA's Fiscal Division ivision; (4) claims will be substituted at 20% reduction. Submitting to this grant will be submittely; (7) funds will be used to ance of facilities, & other not be to AEMA personnel for mond other provisions of this grantee agrees that the AEMA ding from the grantee for	or reimbursement of expenditures incurred relation; (3) claims will be presented with clear and mitted on a monthly basis within 30 calendar of the remay result in reducing the original claim among your claim to AEMA beyond day 60 could rested by October 30, 2014; (6) information reported by October 30, 2014; (6) information reported support of essential expenses of local cessary costs of operation for the local EMA itoring & review; (9) they will comply with the fit.  Director or his designated agent may elect to (1) non-compliance with any portion of the	n requested by AEMA regarding the subgrantee's emergency ative to this grant will be submitted on claim forms provided of adequate supporting documentation as instructed by AEMA's lays after the end of the month for which you are filing. Failure ount. Submitting your claim to AEMA from day 31 to 60 could sult in a 100% reduction for that particular claim; (5) all claim quested by AEMA concerning expenditures will be provided at EMA offices, such as salaries, benefits, equipment, supplies a Office; (8) All EMPG related files/paperwork will be made to Department of Homeland Security rules regarding the ISIP, the owithhold or, with ten days notice, withdraw all or part of the terms stated in this document, or (2) failure to perform
appropri Program	iately in an emergency situ	nation, or (3) failure to progress toward full allowing the position of local EMA Director	Il compliance with Emergency Management Accreditation to remain vacant for more than 30 days without appointing
I certify conditio presente perform Subgrar	ns; to comply with provision  I is correct; that there has  the tasks of the Official Au	ree to comply with the general & fiscal properties of the regulations governing these fund been appropriate coordination with affect thorized to Sign as they relate to the require the expenditures being absorbed by the substitute of the require the expenditures being absorbed by the substitute of th	ovisions of this grant application including the terms and a and all other federal and state laws; that all information and agencies; that I am duly authorized by the Applicant to ements of this grant application; that costs incurred prior to grantee; and, that the receipt of these grant funds through
a	Mall		
	kner, Director Emergency Management Ag	Local EMA Director/Coordinator ency	Chief Elected Official
	AUG 0 8 2013		
	Date	Date	Date